Reference number: FSM-2022-02-03

Appendix 4 to STC

**Contracting Authority:**

Solidarity Fund PL

01-612 Warszawa, ul. Mysłowicka 4

NIP: 526-226-42-92, REGON: 012345095

**Economic Operator:**

…………………………………………………………………………

*(Full name/company, address, NIP/PESEL, KRS/CEiDG, as relevant)*

represented by:

…………………………………………………………………………

*(Name, surname, position/the basis for representation)*

TENDER FORM

I/We, the undersigned:

........................................................................

acting for and on behalf of the Economic Operator/the Economic Operators applying jointly:

..............................................................................................................................................................

*(Registered name of the Economic Operator/the authorized representative of the Economic Operators applying jointly for the contract award)*

................................................................................................................................................…………..

*(Registered name of the Economic Operator/the authorized representative of the Economic Operators applying jointly for the contract award)*

*................................................................ ...........................................................................*

*(Phone/fax number) (E-mail address)*

joining the public procurement procedure conducted by the Solidarity Fund PL in an open-tender procedure **selection of the expert for research and analysis of the Ukrainian labor market.**

I/We hereby submit this tender for the performance of the contract, and:

1. I/We declare that I/we have become acquainted with the Contracting Authority’s requirements regarding the contract subject, specified in the Specification of Essential Terms of Contract and appendices thereto, and I/We have no objection to the said rules.
2. I/We undertake to perform the contract subject in accordance with the financial terms specified in the description of the contract subject.
3. I/We declare that I/we shall perform the contract in accordance with the Specification of Essential Terms of Contract, Detailed Description of the Subject-Matter of the Contract, and draft of contract.
4. I/We declare that I/we have fulfilled the obligation to provide information set out in Article 13 or Article 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), to natural persons whose personal data were obtained directly (employees, contractors) or indirectly (third parties) and made available in order to apply for the award of the public contract in this procurement procedure.
5. [[1]](#footnote-1)I declare that the information and documents contained in the Offer on pages from ........................ to ......... ............... are business secrets within the meaning of the provisions on combating unfair competition and we reserve that they may not be disclosed. Information and documents contained on the other pages of the Offer are public.

In the event of the offer being secret, the Contractor shall be able to demonstrate that the proprietary information is a trade secret not later than on the submission date, in particular by specifying how the conditions referred to in art. 11 point 4 of the Act of 16 April 1993 on combating unfair competition, according to which a trade secret is specific information if it meets 3 conditions in total: ………

1. I/We declare that I/we shall be bound by the tender for a period of 30 days from the tenders submission due date.
2. I / we declare that I / we intend to entrust the performance of the following parts of the contract to subcontractors[[2]](#footnote-2):

|  |  |  |
| --- | --- | --- |
| Lp. | Description of the part of the contract that the Contractor intends to entrust for implementation by a subcontractor | Name of the subcontractor |
|  |  |  |
|  |  |  |

1. Name and surname of the person designated to perform the contract as an **expert for research and analysis of the Ukrainian labor market.**

………………………………………

1. Education of a person appointed to perform the contract (school, years of study, academic title).

………………………………………

1. Description of the experience of the person designated to perform the contract in organizing and supporting the collection of labor market data in Ukraine (project name, organization / donor, implementation period from MM month YY year to MM month YY year):

……………………………………………….

1. Description of the experience of the person designated to perform the contract in developing reports on employers' surveys used for planning employment policy and / or vocational education (name of the report, year of publication, recipient of the report):

……………………………………………….

1. Description of the experience of the person designated to perform the contract in cooperation with public employment services in Ukraine (name of the project or position in the case of employment, organization/donor, implementation/employment period from MM month YY year to MM month YY year):

……………………………………………….

1. Information on the level of professional communication skills in the languages required by the Specification of Essential Terms of Contract

Please, mark an X appropriately in the table

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | No skills | A1 | A2 | B1 | B2 | C1 | C2 |
| Ukrainian  |  |  |  |  |  |  |  |
| English |  |  |  |  |  |  |  |

The confirmation of language proficiency (e.g. certificates, professional experience of XYZ years of work in a given language environment, etc.)

…………………………………………..

1. Price per day (PLN):

……………………..

Total price (PLN), in case of 160 days of work within the contract:

……………………..

1. Declaration regarding the price offer

I/We hereby declare that the price offer includes all expenses incurred by the Contracting Authority in relation to the service provided by the Economic Operator (VAT tax or the Economic Operator’s and the Contracting Authority’s — Payer’s compulsory social security (ZUS) contributions resulting from laws in force), as well as the costs of accommodation in Ukraine, meals, insurance, local transport, flights/travelling between Poland and Ukraine (unless travels are commissioned separately by the Contracting Authority), computer equipment, mobile communications, and software (word processor/spreadsheet).

*/optionally “I/We declare that the price offer does not include the following costs incurred by the Contracting Authority: (specify)”*

1. We declare that we are ready to execute the offer in the place indicated in chapter 3 the Specification of Essential Terms of Contract.
2. I/We declare the readiness to implement the offer from ……………….
3. The following are attached to this form, and constitute the integral part of the offer (\*mark as appropriate or delete):
4. CV of a person appointed to perform the contract as a survey coordinator (optional)
5. CV of a person appointed to perform the contract as a quantitative research specialist (optional)
6. The Economic Operator’s references (optional)

|  |  |  |
| --- | --- | --- |
| (Place and date) |  | (Signature of a person authorized to represent the Economic Operator) |

1. delete as appropriate [↑](#footnote-ref-1)
2. delete as appropriate, in case you intend to entrust the performance of the cotract to subcontractors, please fill the appendix 6 – Third Party Commitment [↑](#footnote-ref-2)