Attachment 1 APPLICATION FORM

**Contracting Authority:**

Fundacja Solidarności Międzynarodowej

01-605 Warszawa, ul. Mysłowicka 4

NIP : 526-226-42-92, REGON: 012345095

**APPLICANT:**

…………………………………………………………………………

*(full name/name of company, address, registration number – if applicable)*

Represented by:

…………………………………………………………………………

*(name, surname, basis for representation)*

I, undersigned:

........................................................................

Acting on behalf of the applicant:

..............................................................................................................................................................

*(Registered name of the economic operator / representative of economic operators acting jointly)*

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*(Registered address of the applicant / representative of acting jointly)................................................................*

*.................................................................................*

*(telephone number, e-mail)*

by joining the public procurement procedure conducted by Solidarity Fund PL  **for the selection of Capacity building expert for career orientation**:

1. I declare that I have read the requirements of the Contracting Authority regarding the subject of the order, included in the Request for Service and I do not raise any objections to them.

2. I undertake to perform the subject of the contract on the financial conditions specified in the request for service.

3. I declare that I am / are not subject to exclusion due to the fact that I have not been / have been convicted / and for an offense related to:

 • participation in an organized criminal group or association aimed at committing a crime or a fiscal offense;

• human trafficking;

• supporting of terrorist activities;

• money laundering;

• a crime against the credibility of documents;

• tax offense.

4. I / we declare that I / we are not subject to exclusion due to the fact that I am / we are not the person against whom a final court judgment or final administrative decision has been issued due to arrears in payment of taxes, fees or social or health insurance contributions or that has not complied with the aforementioned judgments or administrative decisions.

1. I / we declare that I am / are not subject to exclusion due to the legal prohibition on applying for public contracts.
2. I declare that I am not subject to exclusion due to the fact that in relation to the entity I represent, liquidation has been opened, bankruptcy has been announced, assets are managed by a liquidator or court, an arrangement with creditors has been concluded, business activity is suspended or the entity is in a different situation of this type resulting from a similar the procedure provided for in the provisions of the place of initiation of this procedure, i.e. pursuant to Art. 109 paragraph. 1 point 4 of the Public Procurement Law of Poland,

7. I/We declare that I/We are not:

(a) a Russian citizen or a natural or legal person, entity or body having its registered office in Russia.

(b) a legal person, entity, or body in which ownership rights directly or indirectly more than 50 % belong to an entity referred to in point (a) of this paragraph; or

(c) a natural or legal person, entity or body acting on behalf or at the direction of an entity referred to in point (a) or (b) of this paragraph,

including a subcontractor, supplier or entity on whose capacity one relies within the meaning of the Public Procurement Directives if they account for more than 10% of the contract value. Legal basis: the Regulation of the Council of the European Union (EU) 2022/576 amending Regulation (EU) No 833/2014 concerning restrictive measures because of Russia's actions destabilising the situation in Ukraine (Official Journal of the EU No. L 111 of 8.04.2022, p. 1) and the Act of 13 April 2022 on specific solutions for countering support for aggression against Ukraine and serving to protect national security.

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8. We declare that the information and documents contained in the Offer Form and its attachments are public.

*Optional[[1]](#footnote-2):* information and documents contained in the Offer in a separate file and marked "company secret" constitute a business secret within the meaning of the provisions on combating unfair competition and we reserve that they may not be made available*.*

In the event of the offer being secret, the Applicant shall be able to demonstrate that the proprietary information is a trade secret not later than on the submission date, in particular by specifying how the conditions referred to in art. 11 point 2 of the Act of 16 April 1993 on combating unfair competition, according to which a trade secret is specific information if it meets 3 conditions in total:

8a. is technical, technological, organizational of the enterprise or is other information of economic value,

8b. has not been disclosed to the public,

8c. the necessary measures have been taken in order to maintain confidentiality.

7. I declare that I consider myself bound by this offer for a period of 30 days from the deadline for submission of tenders.

**FORM**

1. Name and surname of the person designated to perform the contract as an expert

………………………………………

1. Information about the education of the person designated to perform the contract *(years of study, name of the university, field of study, academic title obtained)*

………………………………………

1. Description of the experience of the person designated to carry out the contract in strategic public policy management of education and /or drafting legislation in the area of education in Ukraine

(name of the project or position in the case of employment, organization/institution/donor, implementation/employment period from MM month YY year to MM month YY year*)*

……………………………………………….

1. Description of the experience of the person designated to carry out the contract in co-operating with various stakeholders of Ukrainian educational system - including schools

(name of the project or position in the case of employment, organization/institution/donor, implementation/employment period from MM month YY year to MM month YY year as well please list the name of stakeholders of Ukrainian education system you cooperated with)

……………………………………………….

1. Description of the experience of the person designated to carry out the contract of experience in the career orientation implementation in Ukraine and/or career orientation policy planning in Ukraine

*(year, main contractors /employers/ donors, role in the project related to career orientation implementation in Ukraine and/or career orientation policy planning in Ukraine)*

 ……………………………………………….

1. Information on the level of professional communication skills in the languages required

Please mark X in the appropriate place on the table

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | No skills | A1 | A2 | B1 | B2 | C1 | C2 |
| Ukrainian |  |  |  |  |  |  |  |
| English |  |  |  |  |  |  |  |
| Polish |  |  |  |  |  |  |  |

Justification for language assessment (e.g. certificates, XYZ experience of years of working in an environment using selected language, language of education received, etc.)

…………………………………………..

1. Price – as DAILY rate in EUR

……………………..

8. Declaration regarding the price offer

I declare that the price include all costs incurred by the Contracting Authority as part of the service provided by the Contractor (taxes, compulsory social security, health and retirement contributions),, computer equipment, cellular communication and software (word processor / audio/video editor, spreadsheet).

*/ optionally "I declare that the price offer does not include the following costs incurred by the Employer: (list)"*

9. I declare readiness to carry out the offer within 14 days after results of the Call are announced.

10. I declare that all information and statements given in the above offer are up-to-date

and truthful and have been presented with full awareness of the consequences of misleading the ordering party in presenting the information.

11. The attachments to this form, which form an integral part of the offer, are:

1) CV of the person designated to perform the contract *(optional attachment)*

2) References to the person designated to perform the contract, confirming his/her chosen professional experience *(optional attachment)*

3) Photocopies of certificates confirming language skills *(optional attachment)*

|  |  |  |
| --- | --- | --- |
| *(place, date)* |  | *(signature of an authorized representative**to represent the applicant)* |

1. Plaese delete if you don’t attach a separate file with the „business secret” content.. [↑](#footnote-ref-2)